

MANAGEMENT DEVELOPMENT INSTITUTE MURSHIDABAD

Ref. No. : MDIM/Admin/IT(Tender)/2019/63

Date: 22/05/2019

Dear Sir,

Subject: Invitation of Sealed quotations for supply & installation of Desktop Computers

Management Development Institute Murshidabad (MDIM) invites sealed two part bids from reputed Original Equipment Manufacturers (OEM) or their authorized partners for supply & installation of Desktop Computers as per the scope of work and terms & conditions mentioned in the enclosed document.

Bids are to be submitted in the following manner:

- Technical bid and EMD in a separate envelope with superscribed as “**Technical Bid**”.
- EMD will be Rs.74,000 (Rupees Seventy Four Thousand) in form of Bank Demand Draft drawn in favor of the **Management Development Institute Murshidabad** payable at Omarpur/ Raghunathganj/ Jangipur (Dist.-Murshidabad, West Bengal).
- Financial bid in a separate envelope with superscribed as “**Financial Bid**”.
- All the above two sealed envelope are to be put in a bigger sealed envelope which should be superscribed as “**Tender for Supply & Installation of Desktop Computers at MDI Murshidabad Campus**” and should be delivered thereon through **Speed Post** or **hand delivery** on or before **11/06/2019** up to **15:00 Hrs.** at the following address (courier services are not available at our campus).

The Registrar
MANAGEMENT DEVELOPMENT INSTITUTE MURSHIDABAD
Kulori, P.O.- Uttar Ramna, Raghunathganj, Dist.- Murshidabad, West Bengal, PIN-742235

- While submitting, the bid document must be signed and stamped as a token of acceptance of all terms and conditions.

IMPORTANT DATES: -

Submission of any query by email, The email id is : avirupdas@mdim.ac.in	22/05/2019, up to 16:00 Hrs.
Last Date for Submission of Bids	11/06/2019, up to 15.00 Hrs.
Opening of Technical Bids	11/06/2019, up to 16.00 Hrs.
Opening of Financial Bids of the technically qualified bidders	Will be intimated later

N.B. -

1. No quotations would be accepted by email and only hard copies will be considered.
2. All pages of this tender should be signed and stamped.
3. Please refer our website (<https://www.mdim.ac.in/tender>) for any Addendum.

For Any query please contact:

Sh. Avirup Das
Tel: +91 9674727164 / 9674757164 (Extn. 106)
Email: avirupdas@mdim.ac.in

Sd/-
Registrar

Subject: Invitation of Sealed quotations for supply & installation of Desktop Computers

Ref. No. : MDIM/Admin/IT(Tender)/2019/63, Dated 22/05/2019

SCOPE OF SUPPLY: Supply and installation of 62 nos. of Desktop Computers with the following specifications –

Desktop Computers

vPro enabled latest Gen and above Core i5 8600 or higher model, Chipset - Q370 for enterprise level commercial desktop, minimum 16 GB RAM, upgradable up to 64GB, 1TB HDD, 18.5” TFT, Integrated audio speaker in the cabinet, Ethernet LAN 10/100/1000, Wi-Fi, HDMI and 2x display ports, Integrated 4 nos. USB 3.0 ports and 1x type c Port, WindowsPro latest Operating System, small front factor (not more than 10L) with installation.

Warranty: 3 years OEM comprehensive onsite

ELIGIBILITY CRITERIA FOR BIDDER:

1. The Bidder should offer products of such OEMs who are in the business of Desktop Computers/ Laptop in India for 10 years or more (please provide documentary evidence).
2. The OEM should be an ISO certified company with due credits to energy conservation and green earth compliance (please provide documentary evidence).
3. Average Annual Turnover of the bidder in last 3 years should be more than 5 Crores (please provide ONLY 3CA & 3CD Certificate of last 3 years i.e. 2016-17, 2017-18, 2018-19).
4. The Bidders should have executed at least 3 (Three) orders each of minimum Rs.25 lakh or more where they have provided Desktops/Laptops during the last 3 (Three) financial years out of which at least one should be in large size academic institution (please provide photocopies of the Purchase Orders).
5. The OEM should have spare parts depot / service center / TAC in West Bengal.
6. The bidders should have valid PAN and GST registration no.
7. The Bidder should not be blacklisted/ debarred or involved in any corrupt & fraudulent practices by any Central Govt./ State Govt./ PSUs/ Quasi-Govt. Organizations/ Autonomous Body/ Private Organization in India (self-certification with signature & seal on company letterhead should be produced).

Date:

(Signature & seal of the vendor)

Subject: Invitation of Sealed quotations for supply & installation of Desktop Computers

Ref. No. : MDIM/Admin/IT(Tender)/2019/63, Dated 22/05/2019

TERMS & CONDITIONS:

1. Please provide the profile of your Firm/Company with principal address & contact details.
2. Technical and Financial bid as per our prescribed format should be submitted on company letter head and duly signed by the authorized person.
3. Payment Terms: - 100% payment within 1 month of satisfactory supply & commissioning of all the items and delivery of warranty documents.
4. EMD of Rs.74,000/- in the form of bank demand draft should be submitted along with Technical Bid. EMD should be drawn in favor of the **Management Development Institute Murshidabad** payable at Omarpur/ Raghunathganj/ Jangipur (Dist.-Murshidabad, West Bengal). It should valid for a period of 45 days beyond the bid validity period. EMD of the unsuccessful bidders will be returned after the award of the PO. EMD of the successful bidder will be returned on submission of Performance Security.
5. The successful bidder is required to supply and install the desktop computer within 5 (five) weeks from the issue date of Purchase Order (PO). Delay in delivery will attract penalty @1% of PO value per week subject to a max. of 10%. Alternatively the order will be cancelled.
6. Performance Security Deposit @5% of the PO value in the form of Bank Guarantee to be submitted within 2 (two) weeks of the award of PO. Performance Security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations incl. warranty obligations. Performance Security Deposit will be released only after completion of all contractual obligations successfully. No interest will be payable on the Performance Security Deposit.
7. The quoted price shall be valid for at least 3 (three) months. Institute will not entertain any request in respect of escalation of price due to any reason whatsoever.
8. Financial Bids of only those firms/companies will be opened, whose Technical Bids are found compliant/ suitable after Technical evaluation is done by the Institute.
9. The Equipment will be supplied and installed at MDIM Campus, Murshidabad, nothing extra amount shall be paid towards the cartage, packing, forwarding etc. Price should be quoted on "FOR MDI Murshidabad Campus" basis.
10. In case any item is found to be defective /substandard, the same shall be rejected. Institute shall not make any payment for such items and shall be replaced immediately.
11. Institute reserve the right to accept or reject any or all the quotations without assigning any reason whatsoever.
12. Institute reserves the right to terminate the contract by giving 7 (seven) days notice in writing without assigning any reason whatsoever.
13. Sub-contract of project and services is not allowed.

Date:

(Signature & seal of the vendor)

Technical Bid

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S. No.	Description	Company Response	Page No.								
1	<ul style="list-style-type: none"> • Brief Profile of the firm/company • Year of establishment • Average Annual Turnover in last 3 years should be more than 5 Crores Attach ONLY 3CA & 3CD Certificate of last 3 years i.e. 2016-17, 2017-18, 2018-19. Please Attach separate sheet on company letter head.	Yes <input type="checkbox"/> / No <input type="checkbox"/>									
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 20%; text-align: center;">1</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">3</td> </tr> <tr> <td style="text-align: center;">Year</td> <td style="text-align: center;">2016-17</td> <td style="text-align: center;">2017-18</td> <td style="text-align: center;">2018-19</td> </tr> </table>		1	2	3	Year	2016-17	2017-18	2018-19	
			1	2	3						
		Year	2016-17	2017-18	2018-19						
Revenue											
2	The Bidders should have executed at least 3 (Three) orders each of minimum Rs.25 lakh or more where they have provided Desktops/Laptops during the last 3 (Three) financial years out of which at least one should be in large size academic institution.	Yes <input type="checkbox"/> / No <input type="checkbox"/> (please provide photocopies of the Purchase Orders)									
3	Tender Specific Authorization Certificate from OEM	Yes <input type="checkbox"/> / No <input type="checkbox"/> (Attached valid OEM Certificate)									
4	The OEM should have spare parts depot / service center / TAC in West Bengal	Yes <input type="checkbox"/> / No <input type="checkbox"/> (Details to be furnished)									
5	The Bidder should offer products of such OEMs who are in the business of Desktop Computers/ Laptop in India for 10 years or more and ISO certified	Yes <input type="checkbox"/> / No <input type="checkbox"/> (a) Attach supporting document for presence of OEM (b) Attach ISO Certificate of OEM									
6	The Bidder should not be Blacklisted/ debarred or involved in any Corrupt & Fraudulent Practices by any Central / State government ministry/affiliate or Public sector undertaking or Private Organization.	Yes <input type="checkbox"/> / No <input type="checkbox"/> Self-certification on company letterhead by the concern person of the organization.									
7	Contact details of the authorized person of the company. a) Name : b) Office Tel No.: c) Mobile no.: d) Official E-mail id:	Yes <input type="checkbox"/> / No <input type="checkbox"/>									
8	Desktop Computers vPro enabled latest Gen and above Core i5 8600 or higher model, Chipset - Q370 for enterprise level commercial desktop, minimum 16 GB RAM, upgradable up to 64GB, 1TB HDD, 18.5" TFT, Integrated audio speaker in the cabinet, Ethernet LAN 10/100/1000, Wi-Fi, HDMI and 2x display ports , Integrated 4 nos. USB 3.0 ports and 1x type c Port, WindowsPro latest Operating System, small front factor (not more than 10L) with installation. Warranty: 3 years OEM comprehensive onsite	Yes <input type="checkbox"/> / No <input type="checkbox"/> Please mention the Make and model of Desktop Computers (Attached the Data Sheet)									

9	EMD of Rs.74,000/ in the favor of Management Development Institute Murshidabad	Yes <input type="checkbox"/> / No <input type="checkbox"/>	
10	Details of EMD/ Bank Draft No., issuing branch and date	Demand Draft No..... Issuing Bank & Branch with date	
11	Payment Terms: - 100% payment within 1 month after satisfactory supply & commissioning of all the items and delivery of warranty documents.	Accepted <input type="checkbox"/> / Not Accepted <input type="checkbox"/>	
12	Delivery of all items within 5 (five) weeks	Accepted <input type="checkbox"/> / Not Accepted <input type="checkbox"/>	
13	Documents related to allocation of Valid (1) PAN Number (2) GST Certificate	Yes <input type="checkbox"/> / No <input type="checkbox"/> Self-attested photocopies of documents/certificates issued by the competent authority to be furnished.	

Date:

(Signature & seal of the vendor)

Financial Bid

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S. No.	Description	Qty	Unit Price in INR	Amount in INR	GST Amount in INR	Total Price in INR
A	B	C	D	E (C × D)	F (E × % of GST)	G (E + F)
1	Desktop Computers: vPro enabled latest Gen and above Core i5 8600 or higher model, Chipset - Q370 for enterprise level commercial desktop, minimum 16 GB RAM, upgradable up to 64GB, 1TB HDD, 18.5” TFT, Integrated audio speaker in the cabinet, Ethernet LAN 10/100/1000, Wi-Fi, HDMI and 2x display ports , Integrated 4 nos. USB 3.0 ports and 1x type c Port, WindowsPro latest Operating System, small front factor (not more than 10L) with installation. Warranty: 3 years OEM comprehensive onsite	62				

N.B - Price should be quoted on “FOR MDI Murshidabad Campus” basis.

Date :

(Signature & seal of the vendor)